

Health Service Consultants Training Center

Course Registration Form

You can apply to enroll in a program by one of the following methods:

1. **Phone** - call (952) 224-7055
2. **Fax** your completed registration form to (952) 224-7053 Attention: Training
3. **Email** your completed registration form to kankeh@myhsconsultants.com
4. **Mail** your completed registration form (with payment) to:

Health Service Consultants Training Center (HSCTC)
Attn: Nurse Assistant Training
7104 Ohms Lane,
Edina, MN 55439

5. **Invoice/Billing** - If a 3rd party or company is paying for your course, please have them send an authorization by fax to (952) 224-7053 or email to kankeh@myhsconsultants.com or contact HSCTC at (952) 224-7055.

FORM MUST BE FILLED OUT COMPLETELY

Select the course(s) you are registering for:

- | | |
|---|--|
| <input type="checkbox"/> Nursing Assistant Training | <input type="checkbox"/> Personal Care Attendant Certification |
| <input type="checkbox"/> 13-Day Course | |
| <input type="checkbox"/> 3-Week Course | <input type="checkbox"/> Nursing Assistant Skills Review |

Preferred start date (See page 2 for class schedules): _____

First Name: _____ Middle: _____ Last: _____

Address: _____

Street, Apt, City _____

State, Zip Code _____

Cell Phone: (_____) _____ Home Phone :(_____) _____

Email Address: _____

Method of Payment: Money Order Check Cash

Total to be charged* \$ _____

*Payment is due in FULL upon registration for all classes. Contact us for payment arrangements. \$300.00 is non refundable for the NAT class. Cancellations requested less than 10 business days prior to the start date/time of class will have a \$150.00 fee deducted, PLUS the \$300.00 non refundable fee. *No refunds will be granted after the 1st day of class.

Please schedule a time to come in for reading fluency and comprehension test.

HSCTC STAFF USE ONLY BELOW

Application initiated: _____ Application completed: _____

3rd PARTY payer info: _____

2011 class schedule

Nursing Assistant Training	Nursing Assistant Skills Review	Personal Care Assistant Certification
June 12th – July 8th July 18th – August 12th August 29th – September 23rd October 3rd – October 28th November 14th – December 9th	July 6 th (5pm-9pm) August 17 th (5pm-9pm) September 28 th (5pm-9pm) November 2 nd (5pm-9pm) December 14 th (5pm-9pm)	Dates are yet to be announced
Classes are held Monday thru Friday Morning classes 8:30 am – 3:30 pm Evening classes 5:00 pm - 10:00 pm		

***Registration fee is due at time of registration**

You save approximately \$190.00 compare to other programs in the twin cities when you enroll in our all-inclusive program.

Nursing assistants who pay for the cost of their training and testing prior to employment are eligible for reimbursement. The nursing assistant has 1 year from completion of the test to turn in receipts requesting reimbursement. The facility has 90 days to reimburse the nursing assistant. If the nursing assistant does not remain employed as a nursing assistant for 90 days, the nursing home is under no obligation to reimburse the nursing assistant. The first nursing home the nursing assistant stays at for least 90 days would then be responsible to reimburse the nursing assistant if it has been 1 year or less since completion of the test. Only certified nursing homes or boarding care homes are required to reimburse a nursing assistant.